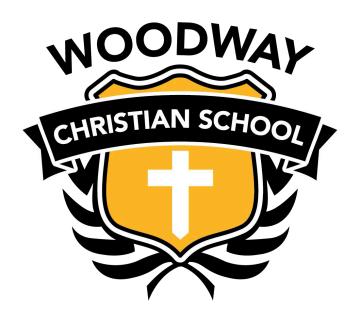
# Woodway Christian School



# Preschool Student Handbook

This handbook is designed to assist you in answering questions and giving guidelines for what can be expected at WCS. Although every effort has been made to include all important rules and information, it is impossible to cover all aspects of school life or to foresee what changes may become necessary during the school year. Therefore, Woodway Christian School reserves the right to make any changes, additions and/or revisions to this handbook that it deems necessary for the good of the school. In the event this should become necessary, notification will be provided to all WCS families.

## **WELCOME**

We are honored that you have chosen Woodway Christian School for your child's education. The administration and faculty are committed to the total education of your child. We are training your child to impact their world for Christ academically, athletically, artistically and socially. The most important assets on our campus are our students and our well-prepared, highly motivated faculty. We are Christians who have been called to serve God through the education of children. Our prayer is that every child who attends Woodway Christian School will experience the love of Christ and begin to lay a strong foundation for a life that is successful in every way. The curriculum at WCS is Christ-centered and challenging. Our mission is to provide a complete educational experience in a spiritual atmosphere, based on a biblical worldview, enabling our students to become Christian leaders in our society.

## **HISTORY**

Woodway Christian School, a ministry of First Baptist Church of Woodway, opened as a preschool for three and four-year-olds in 1993. After several years of prayer, we began adding a grade a year until we reached Grade 8 in 2008. The church/school has had three additions to the building including a gym and new Children's building, which have given us room to grow.

## **FACILITIES**

WCS currently has an enrollment of over 250 students. Woodway Christian School facilities consist of classrooms, a multipurpose room, indoor playroom, outdoor playgrounds, school library, lunchroom, computer lab, music room, resource rooms and has access to the church sanctuary, kitchen and gymnasium. In addition, iPads and other educational technologies are incorporated into our classrooms.

## **PHILOSOPHY**

Woodway Christian School places high value on the lives of the students in our school because we believe God wants and desires a wonderful future for each one. We stand committed to partner with families in giving their children all the love, encouragement, and training necessary to help each one achieve their highest potential. We offer Christ's love, in faith, believing that He alone can make the real difference in our world.

Through investing in the lives of our students, Woodway Christian School impacts the future by helping our students develop into emotionally, spiritually, academically, and physically mature adults who can contribute to society in positive ways for the glory of God.

### MISSION STATEMENT

Providing quality Christian education, impacting lives now and for eternity.

## **MOTTO**

Be all God planned you to be!

## **MASCOT**

Wildcat

## **COLORS**

Black & Gold

"Behold, children are a gift from the Lord." Psalm 127:3

## **PURPOSE**

Woodway Christian School's objective in teaching children is to enable them:

- To become strong leaders with biblical convictions for tomorrow.
- To grow in the ability to think creatively, establish good study habits, solve problems, and develop language skills.
- To work as an individual and with a group.
- To enjoy creative expression in music, art, and play.

## **GOALS**

# **Emotional goals:**

- To help each student develop self-worth as a result of a loving, supportive Christian atmosphere.
- To help each student have a healthy respect for authority and all other people.
- To help each student learn a sense of fairness in dealing with other people.

# Spiritual goals:

- To teach the student that the Bible is the inspired Word of God.
- To encourage scripture memorization appropriate for the age of each student.

- To teach the students how the Bible stories apply to their lives.
- To lead each student to be aware of and experience God's unfailing love.
- To teach moral and ethical standards by example.

# Academic goals:

- To provide a challenging curriculum that provides the student a biblical worldview.
- To instill in each student a love of learning and reading.
- To help each student develop critical thinking skills and problem solving abilities.
- To develop an appreciation for and enjoyment of art, drama, and music.

# Physical goals:

- To provide activities which aid in both gross and fine muscle development.
- To promote good health habits.
- To teach each student to have respect for his/her body as well as those of others.

# **ACCREDITATION & LICENSING**

As a member of the Texas Association of Baptist Schools, Woodway Christian School is fully accredited for 4-year-old Preschool through 8th grade by the Accreditation Commission of the Texas Association of Baptist Schools and recognized by the Texas Education Agency and all of our Kindergarten - 8th grade teachers are certified. In addition, our preschool is licensed by the Texas Department of Family and Protective Services, so our preschool teachers are highly-qualified and many are certified. WCS does not require staff members to be vaccinated.

# **Reviewing Standards and Reports**

A copy of the minimum standards is available for review in the office. Our most recent Licensing inspection is always posted in the office. Standards and our compliance history may be viewed at <a href="https://www.txchildcaresearch.org">www.txchildcaresearch.org</a>

# **Procedures for Contacting Child Care Licensing**

The local licensing office may be contacted by calling (254) 526-9011. Reports of suspected abuse or neglect of children can be made by calling the child abuse hotline at 1-800-252-5400.

#### **ADMISSIONS POLICY**

# **Non-Discriminatory Policy**

Woodway Christian School admits students of any race, color, religion, and national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, nationality, or ethnic origin in the administration of its educational, admission, or financial aid policies, and athletic and other school-administered programs. Admission is

based on the student application and the availability of space on a first come, first serve basis.

All faiths and nonbeliever families are welcome at Woodway Christian School. Enrolled students are taught Christian principles that are integrated into all areas of school life, and students attend Bible class and weekly chapel. Even our most secular academic subjects are taught in a Christian context, and students pray during class time, before or after athletic competitions, and before snacks or meals. We also joyfully celebrate the Christian holidays.

Woodway Christian School stands firmly upon the historical truth claims and moral foundations of Christianity. This includes, but is not limited to, the biblical definition of marriage, the attendant boundaries of sexuality and moral conduct, and the biblical teaching that birth gender is both sacred and established by God's design. Parents or legal guardians, who choose to enroll their children in Woodway Christian School, understand that the school stands behind these and other biblical values and Christian principles. Parents or legal guardians understand and support that the school will teach these principles and biblical values with no opportunity for opting out of such teachings.

## **ADMISSION PROCEDURES**

- Complete an online application form
- Upon acceptance, payment of the non-refundable registration fee
- Supply immunization records in accordance with Health Department requirements
- Complete Online Enrollment
- Pay the annual non-refundable supply fees
- Attend orientation in August

# Student minimum age requirements

Minimum age requirements for each grade level are determined by the age of the child on September 1st of the current year.

## **Special Needs Students**

WCS strives to meet the special needs of all students. WCS may lack the facilities and specialized training necessary to adequately work with certain special needs. The school therefore reserves the right to determine the admissibility of any such child weighing the particular circumstances of the child against the prospective teacher, and classroom.

## Withdrawal Policy

Upon completion of the enrollment process, you have entered into an agreement to attend and pay tuition at Woodway Christian School for the entire school year. Should

an issue arise which would precipitate a student's withdrawal before the end of the school year, 30 days written notice must be given to the school office. Notification of less than 30 days will result in a \$200 contract release fee. Monthly tuition will not be prorated. A student's records will be released when all books and materials are returned and all outstanding fines and fees are cleared with the office.

# **TUITION AND FEES**

#### **FACTS**

WCS uses an online service, FACTS, to collect all tuition and fee payments. All families must create an online account with FACTS/RenWeb. The office does not accept payments for tuition and fees by any other method.

# **Registration Fee**

The registration fee is assessed per student, per year and is non-refundable for any reason. It must be paid in its entirety before enrollment forms will be sent.

# **Supply Fee**

The supply fee is assessed per student, per year and is non-refundable. The annual supply fee is due on August 5th or after enrollment is complete. It is used to pay for student expenses such as technology updates and new equipment; arts and craft activities; and student supplies such as notebooks, paper, pencils, folders, den shirts, school shirts, etc. This fee varies by grade level and **does NOT include additional reading materials requested by teachers for class**.

## **Tuition and Late Fees**

Regular tuition payments begin in August or the first month of enrollment. Please note that FACTS will assess a \$40 late fee to all overdue accounts. Tuition is divided equally over a 10 month period, and there will be no refund of tuition due to absences. Tuition remains constant regardless of the number of classes or days in any given month, it is not prorated. If tuition is not received, the student may be suspended from school beginning on the first school day of the following month until the account is made current.

## **ATTENDANCE**

## **School Hours**

Preschool 8:30am - 11:30am

## **Arrival**

- Pre-K 4's will arrive/dismiss at the West side/Horseshoe drive doors
- Pre-K 3's will arrive/dismiss at the East side/School Office doors Preschool students will begin arriving at 8:20am. A teacher will meet them at the assigned entrance and assist them from the vehicle. The teacher does not assume

responsibility for the student until his or her arrival is acknowledged.

Early Drop Off \*sign ups are limited, contact the office for more information\* Early drop off is available from 7:40 am-8:30 am Monday - Friday for all preschool students. Please see the WCS Fee Schedule for the cost per day.

## **Tardiness**

Any student arriving after all students have been assisted from the carpool line are considered tardy. Students miss important instructional time when tardy. In the event a student is tardy; the student will be given a tardy slip either by the school office or the teacher that is present at the time of drop off. If no teacher is present at the drop off area, the parents MUST walk the student into the school office to sign him/her in and the student will then receive a pass into class.

# Extended Day \*sign ups are limited, contact the office for more information\*

Extended Day is available for half-day Kindergarten and preschool students on Monday, Tuesday, Wednesday, and Thursday afternoons from 11:30am to 2:30pm. All students will need to bring lunch(s)on the days they stay for Extended Care. Please bring your child's pick up name card, or send it with your pick up person. All students will need to be picked up inside the preschool area of the building. See the WCS Fee Schedule for pricing. All Extended Care charges will be billed through our online payment portal. We are not staffed after 2:45pm for child care so parents picking up students late will be charged a fee to cover additional staff costs. Students picked up 15-30 minutes late will receive a \$5 late fee, students picked up 30-45 minutes late will receive a \$15 late fee, and students that are picked more than 45 minutes late will receive a \$35 late fee.

## **Dismissal**

½ Day Kindergarten & Preschool students are to be picked up promptly at 11:30 a.m from the carpool lines. Please have transportation cards visible in car windows. For pick ups with no card, please contact the school office. Students will not be released to anyone who is not on the authorized pick up list in the office. Pre-K 3's Parents picking up students late will be charged a fee to cover additional staff costs. Students picked up 10-15 minutes late will receive a \$5 late fee, students picked up 16-30 minutes late will receive a \$30 late fee, and students that are picked more than 45 minutes late will receive a \$40 late fee. See the Extended Day section for 2:30 pm dismissal details.

#### **Absence Policy**

There are times that children are sick or have other legitimate reasons for being absent from school. Regardless of the age of your child, if he or she is sick and will not be at school that day, we ask that you call the school office to let them know of the absence.

Anyone picking up a student before class time is over must sign him/her out at the school office before the student can be released. Please email your student's teacher as soon as you know that your student will be leaving early.

## CHARACTER DEVELOPMENT

# **Chapel Services**

Chapel Services are held each Wednesday to offer a special time for the Pre-K 4 through 8th grade student body to come together in praise and worship, prayer, and Biblical teaching. Each week WCS has a special speaker who brings relevant and age-appropriate messages to the students. Pre-K 4 - 8th grade students must wear the required Chapel uniform each Wednesday. Please see the uniform policy for more details.

# **Missions Training**

As a part of our mission to equip students to successfully accomplish the purpose for which God created them, all grades participate in Missions and Outreach training. This is a structured program designed to develop an awareness of missions, beginning within one's own family and reaching out to the community and the entire world. Classes participate in age-appropriate missions and outreach locally, nationally and internationally.

#### **EDUCATIONAL POLICY**

Woodway Christian School strives to create an atmosphere where learning takes place naturally. Emphasis is placed on high academic standards, self-discipline, and character building, as the students grow in body, mind, and spirit. God's truths are integrated into all areas of learning. Instruction is teacher directed and student centered with a strong "hands-on" approach to learning. Our goal is to maintain an atmosphere of mutual respect between teachers, parents, and students so learning flourishes.

#### Maximum Class Size

Classes will be limited in number to provide quality teaching. The teacher to student ratio for Pre-K 3 year olds is 2:14, and Pre-K 4 year olds is 1:12.

## Curriculum

The instructional materials used are age appropriate and allow children to learn through play and hands on manipulatives. Our curriculum is designed to meet all of the Texas Prekindergarten Guidelines.

Core Curriculum: Pre-reading, Pre-writing, Mathematics, Science, Social Studies, Health, Social Skills and Bible. A Bible lesson is presented daily and incorporated into all subject matter. Enrichments: Music & Movement, Arts & Crafts, Story Time, Computer Literacy, and Spanish.

## Pre-K 3 Curriculum:

# **Developmental Focus**

- Introduction to school
- Building trust with new people
- Begin to follow instructions
- Separate from Mom
- Being part of a group

## **Language Arts**

- Focus on social interactions, storytelling, and communicating with the teacher
- Name recognition

## Math and Science

- One-to-one correspondence
- Counting through games, calendar, and group activities
- Music experiences
- Hands-on activities
- Science concepts related to themes and units

## **Manners and Character**

- Work on character and moral development
- Manners: appropriate language, snack/lunch-time and playground behavior, social skills
- Discuss Christian principles as they relate to units and class activity

## Art

- Daily art experiences
- Hands-on creative expression
- Fine motor skills development encouraged through crafts and activities

#### Spanish

- Exposure and practice listening to and speaking Spanish
- Reinforced with music and games

# **Music and Motion**

- Rhythm has: steady beat, strong and weak beat, long and short sounds, sound and silence
- Pitch moves up and down
- Melodies express feelings
- Acting and games
- Movement
- Gross motor skill developed through games, activities, and use of manipulatives
- Classroom activities also focus on gross motor skill development using music and dance

## Pre-K 4 Curriculum:

# **Developmental Focus**

- Social skills
- Following directions

Group work

# **Language Arts**

- Phonics and whole language development
- Learn to recognize and spell their own names
- Recognize the alphabet

# **Math and Science**

- Graphing
- Counting through games, calendar and group activities
- Hands-on activities
- Science concepts related to themes
- Simple experiments: floatation, magnets, mixing colors

## **Manners and Character**

- Work on character and moral development
- Manners: appropriate language, snack/lunch-time and playground behavior, social skills
- · Discuss Christian principles as they relate to units and class activity

## <u>Art</u>

- Daily art experiences
- Hands-on creative expression
- Fine motor skills development encouraged through crafts and activities

## **Spanish**

- Spanish words for colors and numerals 1 10
- Exposure and practice listening to and speaking Spanish
- Reinforced with music and games

## **Music and Motion**

- Rhythm has: steady beat, strong and weak beat, long and short sounds, sound and silence
- Pitch moves up and down
- Melodies express feelings
- Acting and games
- Movement
- Gross motor skill developed through games, activities, and use of manipulatives
- Classroom activities also focus on gross motor skill development using music and dance
- Make up own songs

#### **ACTIVE PLAY**

Preschoolers need physical activity in order to grow and develop properly for the following reasons:

- To ensure normal growth and development
- To instill good health habits
- To help decrease the problem of childhood obesity
- To help control blood sugar levels
- To build strong bones and muscles

- To build strength and endurance
- To help children build self-confidence and self-esteem
- To gain independence
- To explore their world
- To have fun

WCS will provide physical activities for preschool children that will:

- Help children learn and master the ability to balance on one foot, climb, throw a ball overhand, run and jump, kick a ball forward, and pedal a tricycle.
- Have plenty of equipment that supports large and small muscle development
- Create opportunities to experiment with unstructured activity experiences, such as places to crawl under and around, grasping large balls and inflatable toys, or digging and building
- Turn on the music and dance together
- Be active with the children
- Take children outdoors every day as the weather allows.

## **COMPUTER AND INTERNET USE**

The use of technology in education presents many exciting opportunities for teachers and students at Woodway Christian School. These opportunities present themselves with many responsibilities as well. The goal of internet connection is to expand research and communication, to encourage technological innovation, and to allow worldwide interaction with other institutions.

# WCS Acceptable Use Policy for Technology

Woodway Christian School provides computers, SMART boards, SMART tables, internet use, and online storage of data for educational purposes.

# **Preschool Acceptable Use Policy**

 I will act responsibly and take good care of the SMART tables (clean hands, gentle tapping, etc.)

# **MEDICAL INFORMATION**

#### Abuse

Texas has both civil and criminal laws to protect children from abuse and neglect. If you suspect that a child is being abused or neglected, the law requires that you report it. [Texas Family Code Section 261.101 (a)]. To report to DFPS, call the 24-hour, toll-free abuse hotline at 1-800-252-5400 from anywhere in the United States. All adults, staff and parents included, should look for the following signs of abuse and report them.

# Suspect Physical Abuse When You See:

Frequent injuries such as bruises, cuts, black eyes, or burns without adequate

## explanations

- Frequent complaints of pain without obvious injury
- Burns or bruises in unusual patterns that may indicate the use of an instrument or human bite; cigarette burns on any part of the body
- Lack of reaction to pain
- Aggressive, disruptive, and destructive behavior
- Passive, withdrawn, and emotionless behavior
- Fear of going home or seeing parents
- Injuries that appear after a child has not been seen for several days
- Unreasonable clothing that may hide injuries to arms or legs

# **Suspect Neglect When You See:**

- Obvious malnourishment
- Lack of personal cleanliness
- Torn or dirty clothing
- Stealing or begging for food
- Child unattended for long periods of time
- Need for glasses, dental care, or other medical attention
- Frequent tardiness or absence from school

# Suspect Sexual Abuse When You See:

- Physical signs of sexually transmitted diseases
- Evidence of injury to the genital area
- Pregnancy in a young girl
- Difficulty in sitting or walking
- Extreme fear of being alone with adults of a certain sex
- Sexual comments, behaviors or play
- Knowledge of sexual relations beyond what is expected for a child's age

Sexual victimization of other children

# **Suspect Emotional Abuse When You See:**

- Over compliance
- Low self-esteem
- Severe depression, anxiety, or aggression
- Difficulty making friends or doing things with other children
- Lagging in physical, emotional, and intellectual development
- Caregiver who belittles the child, withholds love, and seems unconcerned about the child's problems

## **Bathroom**

All students must be fully potty-trained and able to take care of their bathroom needs alone before they can be accepted into our program.

#### Illness

Students who, within the previous 24-hour period, show signs of illness such as temperature over 100°F, acute cold, heavy nasal discharge, constant cough, unexplained rash, vomiting, or diarrhea cannot be accepted in the classroom. If a student becomes ill during the class day, he/she will be isolated until a parent can be reached to pick him/her up from school and the same 24-hour rule applies. WCS will give notice in the event of any contagious disease within the school. Students may not participate in after school WCS intramural events if they go home sick during the day. Teachers will report minor bumps and scrapes that happen as a normal result of children playing or participating in physical activity.

## Medication

Teachers may not give medication. If prescription medication is required to be given during school hours, please contact the school office for appropriate forms and information. Preschool students can only receive inhalers, Epipens, and prescribed behavioral medications while at school. Insect repellent and sunscreen will not be applied by school staff.

## **Return to School after Illness**

A student with fever or other symptoms of illness must be fever-free and symptom-free for 24 hours (without the aid of fever-reducing or symptom-reducing medication) before returning to school. Fever is defined as 100°F or higher.

## **Health Screenings**

Pre-K 4 students will receive vision and hearing screenings each year.

#### **Immunizations**

Texas State Law mandates a current record of immunization to be required as a part of your enrollment process. Failure to provide these records in a timely manner may result in your student being excluded from school until the records are brought up to date. The school will review the immunization records and will notify parents of the need for further vaccination to comply with established guidelines. For those parents with further interest regarding details of vaccination guidelines please contact the school office. WCS has the right to decline admission to any child who is not current with their immunizations or who presents any record of exemptions from standard immunizations, including religious and medical exemptions.

# **Emergencies**

WCS will exercise reasonable care and judgment in all matters related to the welfare and safety of the students. In case of accidental injury, a staff person will immediately attempt to contact a parent and, if necessary, 911 will be contacted. A staff person certified in CPR of children and first aid will be present at the school at all times. Please notify the school office if there is a change in your telephone number(s) at work or at home or if any other emergency notification information changes. It is important for this information to be up-to-date so you may be notified in case an emergency situation arises. In case of an evacuation, students will be transported by teachers to the Woodway Fire Department located at 920 Estates Dr., Woodway, TX 76712, phone number 254-772-4470. The office staff will assist any students with special needs.

# Liability

WCS is not liable for accidents occurring to students while they are in its care. Liability for the acts of the student while they are under the care of WCS is the responsibility of the parent or guardian. Under the Texas Penal Code any area within 1,000 feet of a child-care center is a gang-free zone, where criminal offenses related to organized criminal activity are subject to a harsher penalty.

# **DISCIPLINE POLICIES**

## **Discipline Philosophy**

Students are encouraged and expected to maintain appropriate behavior at all times. School and classroom rules are distributed and discussed on a regular basis. Students will be guided verbally in a loving manner. Redirection is used to encourage positive classroom participation. Should it become necessary, a child will be placed in time out. Parents will be contacted by the teacher if needed. WCS reserves the right to dismiss any student if, after entering, they seem unable to participate in group experiences.

## COMMUNICATION

#### **Email**

Our school uses email as a major form of communication. Please make sure that the school office has a valid email address at all times.

#### **School Website**

Please refer to our school website, <u>www.woodwaychristianschool.org</u>, for all information about our school. The Parent Resources tab will show links to our most recent policies, classroom information, Land's End uniform ordering, Smart Tuition, and more.

## **Calendars**

All of our classes have online calendars with important information including weekly announcements, events, and important activities located on our website: http://woodwaychristianschool.org/classroom-information/.

## **Social Media**

WCS has private accounts on Facebook, Twitter, and Instagram for all families who are interested in requesting access to follow us. Please note that we will follow the privacy information collected during enrollment when using student photos and information.

## **ParentsWeb**

ParentsWeb is our online parent portal. New families will need to create an account. Simply click on the create a new account link and follow the instructions. Here is the link to the ParentsWeb login page: <a href="https://fw-tx.client.renweb.com/pw/">https://fw-tx.client.renweb.com/pw/</a>. You can also find this link on our website at <a href="www.WoodwayChristianSchool.org">www.WoodwayChristianSchool.org</a>, under the Parent Resources tab. Our school code is FW-TX. Returning families that have already created an account will continue to use their same username and password. The ParentsWeb system is also used for online enrollment, our online payment portal, and student demographic data.

## **Parent Conferences**

Good communication is important in building a relationship between school staff and parents. Please keep your child's teachers informed about any significant events happening in your child's life. Suggestions you might have to help meet the needs of your child more effectively are welcome. Your child's teacher or administrator will schedule conferences upon request at times other than classroom times. Conversations in the child's presence will be avoided. Parents may visit at any time during school hours to observe their child, the program activities, the building, the premises, and the equipment. Parents should sign in at the office and wear a visitor name tag while visiting WCS.

#### **Questions and Concerns**

If you have a question or concern that cannot first be addressed by your child's teacher, please contact the school office to arrange a meeting with the administrator to discuss

your concerns. Parents can contact the school office at 254-772-1298 to reach our administrator, Nancy Purdy.

# **Weather Closings**

If it is necessary to close the school due to weather conditions, it will be announced on local television stations, the school website, and social media.

# **Field Trips**

Several field trips are scheduled throughout the year as enrichment to areas of study. Advance notice will be sent home. Parents are invited to participate, as it is parental help that makes these experiences possible. All students will be secured in individual seat belts.

## **Class Activities**

WCS will celebrate Fall, Thanksgiving, Christmas, Valentine's Day, Easter, and End-of-School with parties. Though each party will have a designated parent in charge, all parents are invited to participate. A room parent volunteer will be responsible for communicating party information. Arrangements should be made for the care of siblings during the parties in order to provide the best environment for the class, as they are not allowed to attend parties.

# **Birthdays**

Birthdays are very special. Therefore, students are recognized in honor of their birthday. Parents may send or bring refreshments and other party goods to help celebrate during snack or at a time arranged with the teacher.

## **Parent Volunteers**

WCS welcomes parental participation and encourages families to volunteer time at our school. Our PAWS (Parents and Wildcat Supporters) organization coordinates many school fundraisers, volunteer sign-ups, and a wide variety of functions including: book fair, Box Tops collection, teacher lunches, reward parties for dens, spirit shop, teacher appreciation week, and much more. Please email <a href="mailto:paws@wcswildcats.org">paws@wcswildcats.org</a> to sign up or get more information.

#### **DRESS CODE**

Dress your child in appropriate clothing for play. Select clothing that is washable, sturdy and free of complicated fastenings. Please label all outer garments, such as caps, sweaters, and coats. Please send an extra set of labeled clothes in the child's backpack. Tennis shoes are best for your child's safety on the playground. Backpacks should be large enough to hold a full-size folder and should not have wheels.

## **Chapel Uniforms**

All 4 Year Old Preschool children will wear a chapel uniform on Wednesdays. Parents/Guardians must use student uniforms from Land's End School Uniforms. The

school website has a link for ordering uniforms under the Parent Resources menu. Please see the included charts for boys' and girls' uniform choices. All uniform pieces should be labeled with your student's name. Students who are not in chapel uniform on Wednesdays will be lent a chapel shirt for the day for the first two violations; students who are not in chapel uniform on Wednesdays for the third violation and thereafter will have parents called to bring a chapel shirt to school.

Girls Chapel Dress Uniform Wednesday	
Tops	Black Short or Long Sleeved Polo with WCS logo
Bottoms	<ul> <li>Chino Skirt in Khaki</li> <li>Chino Skort in Khaki</li> <li>Chino Shorts in Khaki</li> <li>Chino Pants in Khaki</li> </ul>
Dresses	Black Dress (knit or polo)
Belts	Black or Brown Only required if shirt is tucked in
Socks Tights	<ul> <li>Solid White or Black Below the Knee Socks</li> <li>No Stripes</li> <li>Solid Black or White Opaque Tights worn with Modesty Shorts</li> </ul>
Leggings	Solid Black or White Legging with no embellishments
Accessories	All hair accessories must coordinate with the school colors (white, black, yellow, gold or silver)

Boys Chapel Dress Uniform Wednesday		
Tops	Black Short or Long-Sleeved Polo with WCS Logo	
Bottoms	<ul><li>Chino shorts in Khaki</li><li>Chino pants in Khaki</li></ul>	
Belts	Black or Brown Only required if shirt is tucked in	
Socks	Solid White or Black Socks	

## **SNACKS**

WCS will provide a morning snack each day for preschoolers. Parents will also need to sign up to provide a birthday snack and one other snack during the school year. Classroom teachers will work with parents to set up the snack schedule. The snack for the day will be posted outside your child's room. Contact your child's teacher if you have any concerns because of diet restrictions or allergies.

# **ADMINISTRATIVE STRUCTURE**

WCS Committee members are selected by the First Woodway Baptist Church and serve as an advisory body to the school. To see the current list of WCS Committee members, please contact the school office at 254-772-1298.